



## C5 FORUM HAWAII (CFH) LOCATION – BOTH DAYS

Club Hale Ikena – Fort Shafter  
Building 711 Morton Drive  
Honolulu, HI 96853

The event will be held in the Pikake Ballroom and lanai area at Club Hale Ikena.

Please Note: There is heavy traffic on Oahu in the morning hours. We suggest you leave 30-minutes than your planned departure time.

## EXHIBIT DATE AND TIMES | SECURITY ACCESS

**Set Up:** Tuesday, April 4th | 7:30 a.m. – 9:30 a.m.

**Exhibit Hours:** Tuesday, April 4<sup>th</sup> & Wednesday April 5<sup>th</sup> | 9:30 a.m. – 2:00 p.m.

**Tear Down:** Wednesday, April 5<sup>th</sup> | 2:00 p.m. – 3:00 p.m.

- **IMPORTANT SECURITY NOTE!** Please fill out our Event Access Form here: <https://www.federaltrainingpartnership.com/rep-registration>
  - The deadline to fill out our Event Access Form is Monday, **March 27, 2023**.
  - **PLEASE NOTE:** *If you missed submitting your information you can still get a one-day Visitors Pass. Just stop at the Visitor Processing Center.*
  - If you have A CAC or Retired Military ID, you do not need to fill out this form.
  - You will need to present the Gate Guard a REAL ID Driver's License. If you do not have a REAL ID Driver's License, bring a Passport or Passport Card.
  - **If you submitted security information to us, you do not have to go to the Visitor Processing Center when you arrive.** Our Event Access List will be posted at the Main Gate (Buckner Gate).
  - Please tell the Gate Guard – "I am on an Event Access List for the C5 Forum taking place at the Hale Ikena (Conference Center at the Golf Course)."

## HOTEL INFORMATION

There is no official hotel room block for the C5 Forum. There are many hotel choices and options in Waikiki. Here are a few suggestions.

Hilton Hawaiian Village Waikiki Beach Resort - \$\$\$

2005 Kālia Rd, Honolulu, HI 96815

<https://www.hiltonhawaiianvillage.com>

Sheraton Waikiki - \$\$\$

2255 Kalakaua Ave, Honolulu, HI 96815

<https://www.marriott.com/en-us/hotels/hnlws-sheraton-waikiki/overview/>

Marriott Courtyard Waikiki Beach - \$\$

400 Royal Hawaiian Ave, Honolulu, HI 96815

<https://www.marriott.com/en-us/hotels/hnlow-courtyard-waikiki-beach/overview/>

## DIRECTIONS

**Use GPS and input “Hale Ikena Fort Shafter” for specific directions from your location.**

**FROM WAIKIKI: (approximately 20 minutes)**

- Take the H1 West from Waikiki.
- On H1-West keep left at the fork to merge onto I-H-201 W, follow signs for Interstate H201 W/Aiea/Fort Shafter.
- Take the Fort Shafter Exit onto Kikowaena Road.
- Turn right through the Main Gate (Buckner Gate) onto Funston Road.
- You will be funneled down the hill to the Main Gate.
- **Our Event Access List will be posted at the Gate, and you do not have to stop at the Visitor Processing Center if you submitted your security information to us.**
- Once the Guard has verified you, you will drive back up the hill and make a right at the stop sign back onto Funston Road.
- From Funston Road you will make a left on Carter Drive from left turn only lane.
- Follow Carter Drive and take sharp right up hill onto Morton Drive.
- The entrance to Hale Ikena is on left.

## PARKING & PUBLIC TRANSPORTATION

Ample open parking is available in front of the Hale Ikena.

Public transportation such as Ubers, or Taxis, will not be allowed to access Fort Shafter.

## SHIPPING & EQUIPMENT INFORMATION

The Hale Ikena **will not accept packages** for this event. If you need to ship your booth supplies and/or equipment in, please ship these materials to your hotel and bring them over on the morning of the event.

We will have a dolly that you can use to transport your materials to and from the parking lot.

## SECURITY & ACCESS TO FOR SHAFTER – REMINDER

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## DELIVERABLES & DRESS CODE/MASKS REQUIRED

Each Exhibitor will be provided with:

- A 6' table. 2 chairs.
- Basic electrical power.
- Continental Breakfast and lunch will be provided.

The dress code is Aloha Wear (Aloha Shirt and khakis) or Business Casual for all participants. **Masks are now optional on DoD facilities. Please bring a mask with you if you prefer to wear one.**

## CONTACT

If you have question prior to the event, please contact Dennis O'Neill at 310.699.1140 or [dennis@ssewest.com](mailto:dennis@ssewest.com)